

**DRAFT MINUTES**  
**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**January 25, 2007**

I. **Meeting Called to Order:** 1:00 P.M.

- A. Present:
- |                           |                              |
|---------------------------|------------------------------|
| David Sturges - Chairman  | Debra Kelley - Secretary     |
| Leon Beightol - Treasurer | David Wilson - Field Manager |
| Bob Thompson - Vice-Chair | Rob Halbohm - NRCS           |
| Fred Croscut - Director   | Jay Gould - PT Technician    |
| Bob Anderson - Director   |                              |

II. **Minutes of The Previous Meeting:**

**MOTION** by Croscut seconded by Thompson to approve the minutes of the December meeting. Carried.

III. **Treasurer's Report:**

**MOTION** by Croscut seconded by Thompson to accept the Treasurer's report and pay current bills. Carried.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

- A. Thank you card from Mansfield Farms for selecting them as our Farmer of the Year - Conservationist for 2006

V. **Reports:**

A. **Other Agencies**-none

B. **Committees** - none

C. **District Conservationist**

1. **Program Updates**

**EQIP** - Signups are open until 1/26/07, 12 applications to date they are still coming in. There are some new features in the program this year. Comprehensive Nutrient Management Planning is one of them.

**Civil Rights Compliance Review** - See attached

D. **District Field Manager** - David Wilson

1. **Trees & Shrubs** - Trees and Shrubs program has started, we have about 17 orders at this time.
2. **Envirothon** - We held the workshop on January 19, 2007 at SUNY Fredonia, Jewett Hall. We had about 150 students present.
3. **District Truck** - The new truck is not here yet it has a build date of February 5.
4. **Contract with DEC - Road Ditch Stabilization** - See attached Aid To Localities Resolution. **MOTION** by Croscut seconded by Thompson to approve the Aid To Localities Resolution. Carried!
5. **AgLand** - We have been working on them right along.

6. **Town of Chautauqua** - I met with representatives from the Town of Chautauqua, they are looking to do a project on Pendergast Creek. When the weather breaks I will go out, take a look and give the Town a cost estimate.

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- E. **District Secretary** - Debra Kelley
  1. **Annual Financial Report to the State Committee and the State Comptroller** - The board reviewed the financial report for 2006. **MOTION** by Croscut seconded by Thompson to approve the report and for Beightol and Sturges to sign. Carried!

#### VI. Old Business

- A. **District 2007 Contract with the County** - We have received our contract and first quarter appropriations from the county.
- B. **Appointments to the Board** - I have the 2007 Appointments to the board Anderson and Croscut were reappointed See attached.
- C. **Chautauqua Lake Mgt Commission Report** - John Jablonski  
John reported on the progress that has been made by the Lake Commission relating to their 14 point Action Plan and the hiring of staff to accomplish their goals.
- D. **Legislative Days** - February 12 & 13, 2007 - **MOTION** by Croscut seconded by Thompson for staff and directors to attend and reimburse them for expenses. Carried!

#### VII. New Business

- A. **2007 Water Quality Symposium/Annual Training Session** -will be held March 13 - 16, 2007 at the Holiday Inn, Auburn, NY. Registration Required before February 16, 2007. **MOTION** by Thompson seconded by Anderson to allow staff and directors to attend the training session and reimburse them for expenses. Carried!
- B. **Annual Plan of Work**- The Annual Plan of work was reviewed by the District Board. **MOTION** by Beightol seconded by Thompson to approve the 2007 Annual Plan of Work. Carried!
- C. **Long Range Plan of Work** - The Long Range Plan of work was reviewed by the District Board. **MOTION** by Thompson seconded by Anderson to approve the 2007 Long Range Plan of Work. Carried!
- D. **Election of Officers** - **MOTION** by Beightol seconded by Anderson to re-elect the current officers for 2007. Carried!
- E. **Committee Assignments** - Committee assignments were made by the Chairman. They will remain the same as 2006 except for the Annual Events, Publicity Dave Muncie will replace Andy Dufresne.
- F. **Review Policies** - **MOTION** by Croscut seconded by Thompson to approve the 2007 policies as submitted. Carried!
- G. **Review Rental Fees - Equipment & Services for 2007** - The board reviewed the rates for Equipment and Services for 2007. **MOTION** by Croscut seconded by Beightol to approve the Fees for Equipment Rental and Services. Carried! See Attached Fee Schedule.
- H. **Review Pay Prior to Approval List** - The Pay Prior to Approval List for 2007 was reviewed by the board. **MOTION** by Beightol seconded by Thompson to approve the list as presented to the board. Carried!
- I. **Personnel** - Tabled.
- J. **N.Y. State Association Conservation District** - Pay Dues - Tabled
- K. **Audit the District Books** - David Sturges and Bob Thompson

tentatively set the date for prior to the next board meeting.

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VIII. **RC&D** - Larry Brown

- A. **Report** - See attached
- B. **Application Project Measure for Clear Creek** - **MOTION** by Croscut seconded by Thompson to approve the Application Project Measure for Clear Creek. Carried!
- C. **Conewango Watershed Coordinator** - RC&D obtained a \$30,000 one year grant from State Senator Catherine Young for a Conewango Creek Watershed Curator to coordinate watershed activities, assist in the rapid watershed assessment process, and provide public education on the watershed. This position will have responsibilities in Chautauqua and Cattaraugus Counties in New York, and Warren County, Pennsylvania. The council envisions that this position will be handled on a contract basis, for up to two years.

IX. **Water Quality**

X. **Cooperators** none

XI. **Next Meeting** - Thursday, February 22, 2007, 1:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

**MOTION** by Croscut seconded by Anderson to adjourn at 2:35 P.M. Carried!

Debra A. Kelley  
Secretary

David J. Sturges  
Chairman