

**DRAFT MINUTES**  
**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**March 22, 2007**

- I. **Meeting Called to Order:** 1:05 P.M.
- A. Present:
- |                           |                              |
|---------------------------|------------------------------|
| David Sturges - Chairman  | Debra Kelley - Secretary     |
| Leon Beightol - Treasurer | David Wilson - Field Manager |
| Bob Thompson - Vice-Chair | Rob Halbohm - NRCS           |
| Fred Croscut - Director   |                              |
- II. **Minutes of The Previous Meeting:**  
**MOTION** by Croscut seconded by Beightol to approve the minutes of the February meeting. Carried.
- III. **Correspondence:** none
- IV. **Reports:**
- A. **Other Agencies**-none
- B. **Committees**
1. **Audit Committee:** The Audit Committee postponed the District Audit of the Books until the Auditors from the State Comptrollers Office is done
- C. **District Conservationist** - Rob Halbohm
1. **EQIP** - Approval of EQIP CNMP Contracts, **MOTION** by Croscut seconded by Beightol to approve the five EQIP contracts. Carried!
  2. **Agricultural Population Statistics** - Civil Rights Review for our field office last month and I would like to thank Leon for coming in and helping with that. I did make some copies of the Agricultural Population Statistics. See Attached
  3. **Chautauqua Lake Article** - See Attached
  4. **Farm Bill 2007** - See Attached
  5. **Reorganization** - See attached Map
- D. **District Field Manager** - David Wilson
1. **Trees & Shrubs** - we have 185 orders totaling \$21,766.26.
  2. **Envirothon** - we have ordered t-shirts and it looks like we will have some new schools. Also we have raised \$3,000 for the program.
  3. **District Truck** - I picked up the truck on March 19th.
  4. **AgLand** - is almost over, we are working on a few that got extensions.
  5. **Road Ditch Stabilization Grant** - I receive a letter from the DEC confirming that the grant was awarded. Now I have to complete a plan of work and get resolution from all of the municipalities.
  6. **NYSCEA Statewide Manager's Forum** - will be held in Cortland on April 4 & 5, 2007. **MOTION** by Thompson seconded by Croscut for Dave to attend the Forum and reimburse him for his expenses. Carried!

E. **District Secretary** - Debra Kelley

1. **Soil Stewardship Sunday** - Will be held April 29<sup>th</sup> at the Ripley United Methodist Church.
2. **State Auditors** - The Auditor from the State Comptrollers Office have been doing an audit of the District. They have recommended some changes in the way I record things. They started the audit on February 21 and they may be here for two more weeks or longer.

V. **Old Business**

- A. **NYSACD, Pay Dues** -MOTION by Thompson Seconded by Beightol to Pay the State Dues. Carried!
- B. **Personnel Appraisals** - Tabled
- C. **Audit District Books** - Tabled

VI. **New Business** - none

VII. **Treasurer's Report:**

**MOTION** by Croscut seconded by Thompson to accept the Treasurer's report and pay current bills. Carried.

A. **The following bills were approved for payment:**

SEE ATTACHED

VIII. **RC&D**

- A. **Project Measure** - for Clear Creek has been approved.
- B. **Ridgeline Farms** - has approached the RC&D Council to help them get some grants to use the methane from their digester more efficiently.

IX. **Water Quality**

X. **Cooperators** - none

XI. **Next Meeting** - Thursday, April 26, 2007, 1:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

**MOTION** by Croscut seconded by Thompson to adjourn at 1:40 P.M. Carried!

Debra A. Kelley  
Secretary

David J. Sturges  
Chairman