

**DRAFT MINUTES**  
**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**

**December 18, 2008**

**I. Meeting Called to Order: 12:40 P.M.**

**A. Present:**

Fred Croscut - Chairman	Debra Kelley - Secretary
Bruce Kidder - Director	David Wilson - Field Manager
Leon Beightol - Treasurer	Rob Halbohm - NRCS
Frank J Gould - PT Technician	Mia Halter - NRCS

**II. Minutes of the Previous Meeting:**

**MOTION** by Kidder seconded by Beightol to approve the minutes of the November meeting.

**III. Treasurer's Report:**

**MOTION** by Kidder seconded by Beightol to accept the Treasurer's report and pay current bills.

**A. The following bills were approved for payment:**

SEE ATTACHED

**IV. Correspondence: none**

**V. Reports:**

**A. Other Agencies**

**B. Committees**

**C. District Conservationist - Rob Halbohm**

1. **Food Security Act** - **MOTION** by Beightol seconded by Kidder to approve revisions for 2 Food Security Act Conservation Plans presented to the board.
2. **National Audit** - NRCS is just finishing up an audit review where we went through all of the contracts to make sure they were complete.

**D. District Field Manager**

1. **Ag Assessment** - are a little slow this year, we have only completed a couple so far.
2. **Trees and Shrubs** - The catalog is at the printers, we should have by December 23 so we can collate them and have them in the mail by January 5<sup>th</sup> or 6<sup>th</sup>.
3. **Envirothon** - We will be holding our review session on January 23, 2009 at Fredonia State.
4. **Amish Community** - Rob and Dave along with Dick Fletcher and Lynn Laver from FSA and Lisa Kempisty from Coop-Extension will have a meeting on January 8<sup>th</sup>, with the Clymer Amish Community regarding the different programs that are offered by each agency.

**E. District Secretary - Debra Kelley**

**VI. Old Business**

**A. Resolution for District Rent** - Tabled

**B. Director Training** - Director training on District Law was held prior to the November 20, 2008 board meeting and all board members were in attendance. David Wilson did the training with the approval of Jeff Ten Eyck.

**VII. New Business**

**A. Director Attendance Policy - MOTION** by Kidder seconded by Beightol to approve the Directors Attendance Policy as presented.

**B. Director Training Policy - MOTION** by Kidder seconded by Beightol to approve the Directors Training Policy and Budget.

**C. Resolution for Round 15 Ag Non-Point Source Grant - MOTION** by Beightol seconded by Kidder to approve the grant resolution. See Attached!

**D. Legislative Days - January 26 & 27** MOTION by Kidder seconded by Beightol for two people to attend Legislative Days in Albany.

**E. Employee Training Plan** - Tabled

**VIII. RC&D**

Monday January 5<sup>th</sup> we will hold an RC&D County Committee Meeting.

**IX. Water Quality**

**A. 2% Bed Tax Waterway Money** - today at 2:00 the committee will meet to rank the applications. We received 34 applications for funding.

**X. Cooperators** - none

**XI. Next Meeting** - Thursday, January 22, 2009, 1:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY

**XII. Meeting Adjourned**

**MOTION** by Beightol seconded by Kidder to adjourn the meeting at 2:00 P.M.

Debra A. Kelley  
Secretary

Fred Croscut  
Chairman