

**DRAFT MINUTES**  
**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**January 24, 2008**

I. **Meeting Called to Order: 1:00 P.M.**

A. Present:

David Sturges - Chairman	Allen Peterson - New Director
Leon Beightol - Treasurer	Debra Kelley - Secretary
Bob Thompson - Vice-Chair	David Wilson - Field Manager
Fred Croscut - Director	Rob Halbohm - NRCS
Bob Anderson - Director	Jay Gould - PT Technician
Bruce Kidder - New Director	Lynn Laver - FSA, CED

II. **Minutes of The Previous Meeting:**

**MOTION** by Anderson seconded by Thompson to approve the minutes of the December meeting. Carried.

III. **Treasurer's Report:**

**MOTION** by Thompson seconded by Anderson to accept the Treasurer's report and pay current bills. Carried.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

V. **Reports:**

A. **Other Agencies**

1. FSA - Lynn Laver is the New CED for the FSA Office here in the Ag Center, she introduced herself and answered questions.

B. **Committees** - none

C. **District Conservationist**

1. **Program Updates** - See Attached

D. **District Field Manager** - David Wilson

1. **Trees & Shrubs** - Trees and Shrubs program has started, we have 22 orders at this time for about \$3,334.00.

2. **Envirothon** - We held the workshop on January 18, 2008 at SUNY Fredonia. We had about 120 students present. The event will be held on May 2, 2008 at the Audubon Society in Jamestown.

3. **AgLand** - We have been working on them right along.

E. **District Secretary** - Debra Kelley

1. **Annual Financial Report to the State Committee and the State Comptroller** - The board reviewed the financial report for 2007. **MOTION** by Kidder seconded by Thompson to approve the report and for Beightol and Croscut to sign. Carried!

VI. **Old Business**

A. **District 2008 Contract with the County** - We have not received our contract from the county.

- B. **Appointments to the Board** - I have the 2008 Appointments to the board Croscut was reappointed and Kidder, Peterson and Beightol were appointed. See attached.

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#### VII. **New Business**

- A. **2008 Water Quality Symposium/Annual Training Session** -will be held March 11 - 14, 2008 at the Holiday Inn, Auburn, NY. Registration Required before February 15, 2008. **MOTION** by Peterson seconded by Kidder to allow staff and directors to attend the training session and reimburse them for expenses. Carried!
- B. **Long Range Plan of Work** - The Long Range Plan of work was reviewed by the District Board. **MOTION** by Thompson seconded by Beightol to approve the 2008 Long Range Plan of Work. Carried!
- C. **Legislative Days** - February 4 & 5, 2008. **MOTION** by Anderson seconded by Beightol to allow staff and directors to attend. Carried!
- D. **Election of Officers** -  
**Chairman - Fred Croscut** Nominated by Thompson seconded by Beightol for Chairman of the Chautauqua County SWCD. **MOTION** by Beightol seconded by Anderson to close the nominations. Chair cast one ballot.  
**Vice-Chairman - Robert Thompson** nominated by Beightol seconded by Anderson for Vice-Chairman of the Chautauqua County SWCD. **MOTION** by Beightol seconded by Anderson to close the nominations. Chair cast one ballot.  
**Treasurer - Leon Beightol** nominated by Anderson seconded by Thompson for Treasurer of the Chautauqua County SWCD. **MOTION** by Thompson seconded by Anderson to close the nominations. Chair cast one ballot.  
**Secretary/Assistant Treasurer** - Chairman Fred Croscut Appointed **Debra Kelley** as Secretary/Assistant Treasurer.
- E. **Committee Assignments** - Tabled
- F. **Review Policies** - Tabled
- G. **Review Rental Fees - Equipment & Services for 2008** - The board reviewed the rates for Equipment and Services for 2008. **MOTION** by Beightol seconded by Kidder to approve the Fees for Equipment Rental and Services. Carried! See Attached Fee Schedule.
- H. **Review Pay Prior to Approval List** - The Pay Prior to Approval List for 2007 was reviewed by the board. **MOTION** by Thompson seconded by Kidder to approve the list as presented to the board. Carried!
- I. **Personnel** - Tabled.
- J. **N.Y. State Association Conservation District** - Pay Dues - Tabled
- K. **Audit the District Books** - Fred Croscut and Bruce Kidder will audit the District Books prior to the next board meeting on February 14, 2008 at 12:00 Noon.

#### VIII. **RC&D** - Larry Brown

- A. **Report** - See attached

#### IX. **Water Quality**

- A. The Water Quality Task Force made a presentation to the Planning & Economic Development Committee Regarding Chautauqua Lake and the Bed Tax Money.

X. **Cooperators** none

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XI. **Next Meeting** - Thursday, February 14, 2008, 1:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

**MOTION** by Kidder seconded by Thompson to adjourn at 2:30 P.M. Carried!

Debra A. Kelley  
Secretary

Fred Croscut  
Chairman