

**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**January 22, 2009**

I. **Meeting Called to Order:** 1:00 P.M.

A. Present:

Bob Thompson - Vice-Chair  
Leon Beightol - Treasurer  
Allen Peterson - Director

David Wilson - Field Manager  
Debra Kelley - Secretary  
Rob Halbohm - NRCS  
Jay Gould - PT Technician

II. **Minutes of the Previous Meeting:**

**MOTION** by Beightol seconded by Peterson to approve the minutes of the December meeting.

III. **Treasurer's Report:**

**MOTION** by Peterson seconded by Beightol to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

A. Thank you letter to David Wilson from Jan Bowman at JCC for a field trip that he did for her class.

V. **Reports:**

A. **Other Agencies**

B. **Committees** - none

C. **District Conservationist** - Rob Halbohm

1. **EQIP Updates** - See Attached

D. **District Field Manager** - David Wilson

1. **Trees & Shrubs** - Trees and Shrubs program has started, we have 20 orders at this time.

2. **Envirothon** - We will hold the workshop on January 23, 2009 at SUNY Fredonia. We should have about 200 students in attendance. The event will be held on April 24, 2009 at the Roger Tory Peterson Institute in Jamestown.

3. **AgLand** - have been a little slow this year, but they may pickup later in the season.

4. **Hunting & Fishing Expo** - The trade show will be at the Chautauqua Suites & Conference Center on February 27 & 28, 2009.

E. **District Secretary** - Debra Kelley

1. **Annual Financial Report to the State Committee and the State Comptroller** - Should be ready for the February meeting

VI. **Old Business**

A. **2009 Appointments to the Board** - have not been received.

- B. **Closeout for Member Item Grant** - MOTION by Peterson seconded by Beightol to approve the closeout and for the Chairman to sign it.

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VII. **New Business**

- A. **2008 Water Quality Symposium/Annual Training Session** -will be held March 10 - 13, 2009 at the Holiday Inn, Auburn, NY. Registration Required before February 16, 2009. **MOTION** by Beightol seconded by Peterson to allow staff and directors to attend the training session and reimburse them for expenses.
- B. **Annual Plan of Work** - The Annual Plan of work was reviewed by the District Board. **MOTION** by Beightol seconded by Peterson to approve the 2009 Annual Plan of Work.
- C. **Long Range Plan of Work** - The Long Range Plan of work was reviewed by the District Board. **MOTION** by Peterson seconded by Beightol to approve the 2009 Long Range Plan of Work.
- D. **Election of Officers** - **MOTION** by Peterson seconded by Beightol to re-elect the current officers for 2009.
- E. **Committee Assignments** - Tabled
- F. **Review Policies** - The District Policies were reviewed by the District Board. **MOTION** by Beightol seconded by Peterson to approve the 2009 District Policies.
- G. **Review Rental Fees - Equipment & Services for 2009** - The board reviewed the rates for Equipment and Services for 2009. **MOTION** by Peterson seconded by Beightol to approve the Fees for Equipment Rental and Services. See Attached Fee Schedule.
- H. **Review Pay Prior to Approval List** - The Pay Prior to Approval List for 2009 was reviewed by the board. **MOTION** by Beightol seconded by Peterson approve the list as presented to the board.
- I. **Personnel** - Tabled.
- J. **Audit the District Books** - Tabled

VIII. **RC&D**

IX. **Water Quality**

- A. **2% Bed Tax Waterway Money** - has made it through committee and is going to the Legislature for approval.

X. **Cooperators** none

XI. **Next Meeting** - Thursday, February 19, 2009, 1:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

- MOTION** by Peterson seconded by Beightol to adjourn at 1:45 P.M.

Debra A. Kelley  
Secretary

Fred Croscut  
Chairman