

**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Chautauqua County Fair, Dunkirk, NY 14048**  
**District Board of Directors' Regular Meeting**  
**July 31, 2009**

I. **Meeting Called to Order: 10:00 A.M.**

- A. Present:
- |                              |                              |
|------------------------------|------------------------------|
| Fred Croscut - Chairman      | David Wilson - Field Manager |
| Robert Thompson - Vice-Chair | Debra Kelley - Secretary     |
| Leon Beightol - Treasurer    | Mia Halter - NRCS            |

II. **Minutes of the Previous Meeting:**

**MOTION** by Beightol seconded by Thompson to approve the minutes of the June meeting.

III. **Treasurer's Report:**

**MOTION** by Thompson seconded by Beightol to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

- A. The Jamestown Audubon Society acknowledges the gift from the District Board and Staff in memory of Suzanne Gould. Jay's sister who passed away.

V. **Reports:**

- A. **Other Agencies**
- B. **Committees** - none
- C. **District Conservationist** - Mia Halter
1. **Program Updates** - See Attached Report
- D. **District Field Manager** - David Wilson
1. **Darby Switch Creek** - The District has not received any contracts for the 2% Projects that were awarded. We need a contract in order to voucher for money.
  2. **Vacation** - I will be on vacation for the next three weeks.
- E. **District Secretary** - Debra Kelley
1. **Fish Stocking** - I have just about finished all of the summer fish programs. Friday August 7<sup>th</sup> should be the last delivery until October.
  2. **QuickBooks** - I have been asked along with Vicki from Tomkins County to help update the QuickBooks Manual that the District Clerks put together several years ago. We hope to have it done for the Administrative Conference in October.

VI. **Old Business**

- A. **District Rent and Ag Center Update** - No new updates
- B. **NACD Pay Dues \$775.00** - Tabled

**VII. New Business**

- A. **Budget for District** - We will have a budget ready for the next board meeting.

District Minutes Cont.

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**VIII. RC&D - none**

**IX. Water Quality - none**

**X. Cooperators - none**

**XI. Next Meeting** - Thursday, August 27, 2009, 9:30 A.M. at the Frank Bratt Ag Center, Jamestown, NY

**XII. Meeting Adjourned**

**MOTION** by Beightol seconded by Thompson to adjourn at 10:40 A.M.

Debra A. Kelley  
Secretary

Fred Croscut  
Chairman