

**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**

**Frank W. Bratt Ag Center, Jamestown, NY 14701**

**District Board of Directors' Regular Meeting**

**January 28, 2010**

**I. Meeting Called to Order: 1:00 P.M.**

**A. Present:**

Fred Croscut - Chairman	David Wilson - Field Manager
Bob Thompson - Vice-Chair	Debra Kelley - Secretary
Leon Beightol - Treasurer	
Allen Peterson - Director	

**II. Minutes of the Previous Meeting:**

**MOTION** by Peterson seconded by Thompson to approve the minutes of the December meeting.

**III. Treasurer's Report:**

**MOTION** by Thompson seconded by Peterson to accept the Treasurer's report and pay current bills.

**A. The following bills were approved for payment:**

SEE ATTACHED

**IV. Correspondence: none**

**V. Reports:**

**A. Other Agencies - none**

**B. Committees - none**

**C. District Conservationist - Rob Halbohm**

1. **Dam Safety Mtg - See Attached**

**D. District Field Manager - David Wilson**

1. **Trees & Shrubs** - Trees and Shrubs program has started, we have 20 orders at this time.

2. **Envirothon** - We held the workshop on January 22, 2010 at SUNY Fredonia. We had about 200 students in attendance. The event will be held on April 30, 2010 at the Frank W Bratt Ag Center in Jamestown. This will be our 20<sup>th</sup> Anniversary, so we will try and do some special mugs and t-shirts.

**E. District Secretary - Debra Kelley**

1. **Annual Financial Report to the State Committee and the State Comptroller** - **MOTION** by Thompson seconded by Peterson to approve the Annual Financial reports.

**VI. Old Business**

**A. 2010 Appointments to the Board - tabled**

**VII. New Business**

**A. 2008 Water Quality Symposium/Annual Training Session** -will be held March 9 - 12, 2010 at the Holiday Inn, Binghamton, NY. Registration Required before February 12, 2010. **MOTION** by Beightol

seconded by Thompson to allow staff and directors to attend the training session and reimburse them for expenses.

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- B. **Annual Plan of Work** - The Annual Plan of work was reviewed by the District Board. **MOTION** by Beightol seconded by Peterson to approve the 2010 Annual Plan of Work.
- C. **Long Range Plan of Work** - The Long Range Plan of work was reviewed by the District Board. **MOTION** by Thompson seconded by Beightol to approve the 2010 Long Range Plan of Work.
- D. **Election of Officers** - Tabled
- E. **Committee Assignments** - Tabled
- F. **Review Policies** - The District Policies were reviewed by the District Board. **MOTION** by Peterson seconded by Thompson to approve the 2010 District Policies.
- G. **Review Rental Fees - Equipment & Services for 2010** - The board reviewed the rates for Equipment and Services for 2010. **MOTION** by Thompson seconded by Beightol to approve the Fees for Equipment Rental and Services. See Attached Fee Schedule.
- H. **Review Pay Prior to Approval List for 2010** - The Pay Prior to Approval List for 2010 was reviewed by the board. **MOTION** by Beightol seconded by Thompson to approve the list as presented to the board.
- I. **Personnel** - Tabled.
- J. **Audit the District Books** - Deb will call Bruce and set up audit for next meeting.

VIII. **RC&D** - Don Wild, the RC&D Grazing Specialist has retired from full time work, but will continue working part time.

IX. **Water Quality**

- A. **The Chautauqua Lake Management Plan is ready for Review** - The technical people will conduct a review and it should be done by mid February.

X. **Cooperators** none

XI. **Next Meeting** - Thursday, March 25, 2010, 9:30 A.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

**MOTION** by Beightol seconded by Peterson to adjourn at 10:45 A.M.

Debra A. Kelley  
Secretary

Fred Croscut  
Chairman