

CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT
Frank W. Bratt Ag Center, Jamestown, NY 14701
District Board of Directors' Regular Meeting
November 17, 2011

I. Meeting Called to Order: 12:00 P.M.

A. Present:

Fred Croscut - Chairman	David Wilson - Field Manager
Bruce Kidder - Treasurer	Debra Kelley - Secretary
Allen Peterson - Vice Chair	Rob Halbohm - NRCS
Shaun Heenan - Director	Frank Gould - PT Technician
Robert Thompson - Director	

II. Minutes of the Previous Meeting:

MOTION by Peterson seconded by Heenan to approve the minutes of the October meeting.

III. Treasurer's Report:

MOTION by Peterson seconded by Thompson to accept the Treasurer's report for October and to pay current bills.

A. The following bills were approved for payment:

SEE ATTACHED

IV. Correspondence:

A. Thank you letter to David Wilson from Ronald Turak of JCC for participating in the 35th Annual College Career Night.

V. Reports:

A. Other Agencies

B. Committees

C. District Conservationist - Rob Halbohm

- 1. New York 2011 Conservation Activities Report** - See Attached.
- 2. Cooperative Working Agreement** - Between NRCS & SWCD, See Attached.
- 3. Contribution Agreement** - Plan of Work - See Attached.
- 4. Food Security Act** - I have one FSA Plan that was revised and need to be approved. **MOTION** by Kidder seconded by Peterson to approve the FSA Plan.

D. District Field Manager - David Wilson

- 1. Country Ayre Project** - Woodis's have awarded the bid for phase 2 of their project through the Ag Non-Point Source Grant. G.L. Olson will be the contractor on the project.
- 2. 2% Projects for 2011** - We are almost done with these projects. We still have the one at the fairground to finish.
- 3. AgLand Exemption** - We have started agland. To date we have done about 6. The deadline is March 1st.
- 4. Tree & Shrub Program** - We already ordered our trees & shrubs for the spring and we will start working on the catalog soon.
- 5. Equipment** - Has all been put away for the winter.

E. **District Secretary** - Debra Kelley

1. **Credit Application** - for Hanson, we will need to pay directly for the concrete, so Hanson has requested that we fill out a credit application. MOTION by Thompson seconded by Heenan for Bruce to sign the credit application.

VI. **Old Business**

- A. **Director Training** - the Board of Directors participated in Training Module 3 that was presented by David Wilson for the NYSSWCC.
- D. **Directors Expenses** - Last call for any additional expense the District Board Members may have.

VII. **New Business**

- A. **Letters of Appointment to the Board of Directors** - MOTION by Kidder seconded by Peterson to write the letters asking for the Legislators, Croscut and Heenan, to be reappointed to the board of directors.

VIII. **RC&D**

IX. **Water Quality**

Lake Erie Watershed Commission - Will be holding a meeting on Monday, November 21, 2011 at the Lake Erie Regional Grape Experiment Station.

X. **Cooperators** none

XI. **Next Meeting** - Thursday, December 17, 2011, 12:00 P.M. at the Frank Bratt Ag Center, Jamestown, NY.

XII. **Meeting Adjourned**

MOTION by Heenan seconded by Peterson to adjourn at 2:30 P.M.



Debra A. Kelley
Secretary

Fred Croscut
Chairman

11/17/11

**Chautauqua County SWCD
Transaction List by Vendor
November 2011**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Bank of America			
11/16/2011	On L...	4170 0801 0125 2813 8/...	-1,090.63
County Line Stone Co., Inc.			
11/18/2011		Customer #1648.012,Inv.#...	-1,678.65
EFTPS - Internet Transfer Federal Deposit			
11/9/2011	On L...	16-0952573 Pay Period E...	-3,773.63
11/30/2011		16-0952573 Pay Period E...	-3,548.68
Fred Croscut			
11/17/2011	7586	Reimb. for Mileage - Utica,...	-283.05
Greater Chautauqua Credit Union			
11/4/2011	7582	Pay Period Ending 11/4/11	-525.00
11/18/2011	7587	Pay Period Ending 11/18/11	-525.00
John Deere Credit			
11/25/2011		Acct.#6003319401134273,...	-1,400.00
Key Bank			
11/1/2011			-68.17
LTD Commodities LLC			
11/30/2011		Acct.#1031201575 - Order...	-31.52
NYS & Local Employees Retirement Systems			
11/30/2011		#50717Code10ERS Month...	-27.30
NYS Deferred Compensation Plan			
11/4/2011	7583	11095 Pay Period Ending ...	-465.38
11/18/2011	7588	11095 Pay Period Ending ...	-465.38
NYS Unemployment Insurance			
11/10/2011	On L...	16-0952573 Pay Period En...	-992.42
QuickBooks Payroll Service			
11/3/2011		Created by Payroll Service...	-4,593.00
11/17/2011		Created by Payroll Service...	-4,397.40
TeamAg, Inc.			
11/15/2011		Cust.#2422, Inv.#12010	-927.50
Tele - Sec Computers & Supplies, Inc.			
11/30/2011		Inv.# - 7 cases of 11x17 c...	-349.93
The Observer			
11/11/2011	7584	Cust#LC0247 -Ad#155184...	-67.27
The Post - Journal			
11/11/2011	7585	Cust.#LC0247, AD#15452...	-65.52
11/18/2011		Cust.#LC0247, ST#10019...	-65.52
Univera Health Care			
11/18/2011		Inv.#454529/Group ID 401...	-310.32

Alta Peterson
Shafiq
PL