

CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT
Frank W. Bratt Ag Center, Jamestown, NY 14701
District Board of Directors' Regular Meeting
October 25, 2012

I. Meeting Called to Order: 8:30 A.M.

A. Present:

| | |
|------------------------------------|------------------------------|
| Fred Croscut - Chairman | David Wilson - Field Manager |
| Bruce Kidder - Treasurer | Debra Kelley - Secretary |
| Allen Peterson - Director | Rob Halbohm - NRCS |
| Jeff Diers - Watershed Coordinator | |

II. Minutes of the Previous Meeting:

MOTION by Peterson seconded by Kidder to approve the minutes of the September meeting.

III. Treasurer's Report:

MOTION by Peterson seconded by Kidder to accept the Treasurer's report and pay current bills.

A. The following bills were approved for payment:

SEE ATTACHED

IV. Correspondence:

A. Thank you letter to David Wilson from Ronald Turak of JCC for participating in the 35th Annual College Career Night.

V. Reports:

A. Other Agencies:

1. **NYS Soil & Water Committee** - Jeff TenEyck - See Attached
2. **Watershed Coordinator** - Jeff Diers reported on the evasive species that were found in Chautauqua Lake and in the pond at RTPI.

B. Committees:

1. **Finance & Personnel** - **Motion** by Kidder seconded by Peterson to accept David Wilson's retirement announcement as District Field Manager effective January 14, 2013.

MOTION by Kidder seconded by Peterson as of January 16, 2013 David Wilson will start work as the Part Time District Technician not to exceed 20 hrs per week with a maximum of \$24,100 annual salary per year.

MOTION by Peterson seconded by Kidder for Deb to send out the Job Announcement for District Field Manager statewide as well as to the North Eastern region.

C. District Conservationist - Rob Halbohm

1. **Signups** - NRCS Statewide is now taking signups for EQIP, AEM through November 19th. Other Programs like GRP, WRP expired on September 30th, so we will not be doing anything with those programs until a new farm bill is passed.
2. **Nickerson Farm** - We are in the process of writing a wetland mitigation for them. We will then present that to them when it is completed.

3. **Other Wetlands Violations** - We are also working on a plan for another violation on a different farm.
4. **Local Working Group** - We will be having an additional meeting on November 5th, which came out of the original Local Working Group meeting that we had. This will be to try and get some Technical Service Providers (TSP) to do pest management for the grape industry in the county. We would like to have something in place by the end of the EQIP signup.

D. **District Field Manager** - David Wilson

1. **J-High Acres** - Jay has been doing the construction inspection at J-High Acres for the past month. They have the sand lane almost completed, so we can get that certified by the engineer.
2. **Country Ayre** - Is getting ready to purchase equipment for their separator. They have received three quotes for the purchase of equipment.
3. **Oak View Dairy** - Moving along nicely, but we are very worried about the rain that is coming. I think the lagoon will be pretty much done. We would like to seed 3 sides of the lagoon soon and we will add some annual rye grass. The road crossing is done.
4. **Hydro-Seeding** - I plan to finish hydro-seeding on Friday for 2012 and then we will winterize it and put it away for the season.
5. **County Forestry Contract** - Dave Spann has finished the field work for the timber sale. Dave met with Tracy Franz so they can get started on the paperwork for the Law Dept.
6. **2012 2% Projects Update** - All of the 2% projects for 2012 have been completed and submitted for payment to the county with the exception of Moon Brook, JCC Project we are still waiting for the rest of the invoices.
7. **Round 18** - The Plan of Work has been submitted to Albany, so now we are waiting for a contract so we can get started.

E. **District Secretary** - Debra Kelley

1. **Tree & Shrub Program** - We are working on the booklet and posters for the 2013 season.

VI. **Old Business**

- A. **Joint Annual Banquet** - is this evening at the Chautauqua Suites, at 6:00PM.
- B. **NYACD Annual Meeting** - Fred and Dave Spann attended the meeting. They attended some classes in the morning on Monday and the business meeting in the afternoon.

VII. **New Business**

- A. **Directors Expenses** - Reminder to the Directors to submit any expenses that they may have to Deb at the November Meeting.
- B. **Director Training** - We will be doing a training for the Directors at the December Meeting.

- C. **Resolution for Round 19 Ag Non-Point Grant** - **MOTION** by Kidder seconded by Peterson to approve the resolution as submitted to the Board. See Attached.
- D. **AEM Training** - Will be November 13th & 14th at the Holiday Inn, Auburn, NY. **MOTION** by Peterson seconded by Kidder to approve Dave Spann & Deb Kelley to attend the training and reimburse them for expenses.

VIII. **RC&D** - The next local meeting will be November 5th.

IX. **Water Quality** - none

X. **Cooperators** - none

XI. **Next Meeting** - Thursday, November 29, 2012, 8:30 A.M. at the Frank Bratt Ag Center, Jamestown, NY.

XII. **Meeting Adjourned**

MOTION by Kidder seconded by Peterson to adjourn at 10:00 A.M.



Debra A. Kelley
Secretary



Fred Croscut
Chairman

Hi Folks,

I hope you all had a great summer. Here is a short report to share with your Directors and staff. Don't hesitate to contact me with any questions or concerns.

Take care,

Jeff
716-560-1344
jeff.teneyck@agriculture.ny.gov

October 2012 Division of Land & Water Resources Report for Region 3

- ✓ The Round 19 RFP for the Agricultural Nonpoint Source Abatement and Control Program (Ag NPS Grants) has been announced and is due at the Department at the close of business on December 10. New for this round is a screening tool for covered structures (i.e. barnyards), and a planning tool for cover crop projects. I would be happy to try and review any draft proposals if given enough lead time. I have been told there will be a webinar on Rd 19; stay tuned.
 - ✓ I am continuing to work with Districts on Rd 18 Ag NPS Plans of Work. There are 17 projects in our Region. Currently, 4 are complete, 11 are in progress, and 2 are yet to be submitted.
 - ✓ Bethany Bzduch, formally of the Wyoming Co. SWCD, has settled into her new position with the Cortland Co. SWCD as a Natural Resource Conservationist. Her position is contracted to the Division of Land & Water Resources to assist me with Ag NPS Grants, AEM, and other odds and ends within our Division. She will also assist other Regions as needed. This will hopefully allow us to be more timely and get to other issues related to District operations and AEM. Bethany's contact information is 716-601-5959; bethany.bzduch@cortlandswcd.org
 - ✓ In addition to Bethany, Ron Bush (315-436-4547; ronald.bush@cortlandswcd.org), formally of the Onondaga Co. SWCD, has been hired to a similar position through Cortland County to assist Cliff Frasier in Region 5. Lauren Lyons-Swift has also been hired through Cortland County to work at the Division's Albany Office to assist with the administration of Ag NPS Grants and AEM.
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- ✓ Conservation Financial Assistance (Part B) request forms for 2013 were e-mailed out to you and are due to the Division office by November 1, 2012. I have been told this is a "hard" date and late requests will not be eligible for funding if it becomes available.
 - ✓ As a reminder, 2012 Part B projects must be completed by the end of this year.
 - ✓ The registration package for the AEM Workshop to be held November 13 and 14 in Auburn was recently e-mailed out to you. Registration forms are due back to the Division by November 2. Up to four folks from your county can attend; after your lead AEM person or Manager, you must invite NRCS and Cooperative Extension, after that it is open to additional District staff, Directors, and other partners. The recently revised and updated Tier 2 worksheets will be unveiled. Questions should be directed to Lauren Prezorski (518-485-1470; lauren.prezorski@agriculture.ny.gov)
 - ✓ Finally, in case you did not know, Phil Griswold has retired as the District Manager of the Seneca Co. SWCD after over 30 years of service. He has been replaced as Manager by Jim Malyj. Congratulations Phil and Jim.

RESOLUTION
of the
Chautauqua County Soil and Water Conservation District

Resolution No.: 2012-19

Date: 10/25/12

Authorizing participation by the Chautauqua County Soil and Water Conservation District in the Agricultural Nonpoint Source Abatement and Control Program created pursuant to section 11-b of the New York State Soil and Water Conservation Districts Law.

WHEREAS, the New York State Soil and Water Conservation Committee has issued a Request for Proposals inviting Soil and Water Conservation Districts or groups of Districts acting jointly to submit proposals for funding under Round 19 of the Agricultural Nonpoint Source Abatement and Control Program; and

WHEREAS, funds are available for projects that consist of activities that will reduce, abate, control, or prevent nonpoint source pollution originating from agricultural sources; and

WHEREAS, the **Chautauqua** County Soil and Water Conservation District has determined that certain work, as described in its application and attachments, (the “Project”) is in the public interest and consists of activities that will reduce and/or prevent nonpoint source pollution from agricultural sources;

NOW, THEREFORE, BE IT RESOLVED by the **Chautauqua** County Soil and Water Conservation District Board

1) That **David Wilson, District Field Manager**, or such person’s successor in office, is the representative to act on behalf of the District’s governing body in all matters related to State Assistance under Round 19 of the Agricultural Nonpoint Source Abatement and Control Program. The representative is authorized to make application, execute the contract for State Assistance, submit project documentation, and otherwise act for the District governing body in all matters related to the Project;

2) That the District agrees to fund its portion of the cost of the Project as provided in the application;

3) That one (1) certified copy of this Resolution be prepared and attached to the application for funding under Round 19 of the Agricultural Nonpoint Source Abatement and Control Program;

4) That this resolution take effect immediately.

10/24/12

Chautauqua County SWCD
Transaction List by Vendor
October 2012

| Date | Num | Memo | Amount |
|---|---------|-------------------------------|------------|
| Bank of America | | | |
| 10/12/2012 | On L... | 4170 0801 0125 2813 7I... | -4,704.15 |
| CITGO | | | |
| 10/26/2012 | | Fleet #133526061 - St#35... | -355.44 |
| County Line Stone Co., Inc. | | | |
| 10/12/2012 | 7838 | Customer #1648.012, Inv.#... | -6,781.33 |
| 10/26/2012 | | Customer #1648.012, Inv.#... | -5,940.12 |
| 10/26/2012 | | Customer #1648.012, Inv.#... | -5,610.00 |
| David A. Spann | | | |
| 10/26/2012 | | Reimb. for NYACD Annual... | -24.70 |
| Debra A Kelley | | | |
| 10/26/2012 | | Reimb. for NYACD Annual... | -237.55 |
| Devlin Farm Supply | | | |
| 10/3/2012 | 7830 | 10 bags of 19-19-19 | -221.10 |
| 10/26/2012 | | #55521 - 10, 50# bags of ... | -221.10 |
| Double A Vineyards, Inc. | | | |
| 10/26/2012 | | Inv.#48619 - 500 - 8" Will... | -275.00 |
| ExxonMobil | | | |
| 10/26/2012 | | Acct# 7187 8592 3200 33... | -468.98 |
| Greater Chautauqua Credit Union | | | |
| 10/5/2012 | 7832 | Pay Period Ending 10/5/12 | -575.00 |
| 10/19/2012 | 7839 | Pay Period Ending 10/19/... | -575.00 |
| Hawk Creek Wildlife Center, Inc. | | | |
| 10/5/2012 | 7831 | Donation | -25.00 |
| Hilltop Hatcheries | | | |
| 10/5/2012 | 7835 | 325 Channel Catfish | -204.75 |
| James B. Schwab Co. | | | |
| 10/26/2012 | | Cust#FA2978 - INV#191976 | -318.00 |
| Jamestown Macadam, Inc. | | | |
| 10/9/2012 | 7837 | Customer #3501, Inv.#405... | -492.00 |
| 10/26/2012 | | Customer #3501, Inv.#405... | -9,422.50 |
| 10/26/2012 | | Customer #3501, Inv.#405... | -645.00 |
| 10/26/2012 | | Customer #3501, Inv.#405... | -6,973.75 |
| 10/26/2012 | | Customer #3501, Inv.#405... | -3,766.25 |
| 10/26/2012 | | Customer #3501, Inv.#405... | -941.75 |
| JIT Toyota-Lift | | | |
| 10/26/2012 | | Inv.#14044803 - Repairs | -500.40 |
| L.W. Parker Enterprises, Inc | | | |
| 10/26/2012 | | Inv.#092812 -Ashville | -8,299.00 |
| 10/26/2012 | | Inv.#101712 -JCC | -14,620.00 |
| Lehigh Hanson | | | |
| 10/26/2012 | | Cust.#8251171/Order #812 | -1,194.00 |
| 10/26/2012 | | Cust.#8251171/Order #807 | -831.00 |
| NYS Deferred Compensation Plan | | | |
| 10/5/2012 | 7833 | 11095 Pay Period Ending... | -481.11 |
| 10/19/2012 | 7840 | 11095 Pay Period Ending... | -481.11 |
| NYS Unemployment Insurance | | | |
| 10/11/2012 | On L... | 16-0952573 3rd Qt | -68.25 |
| Oak View Dairy, LLC | | | |
| 10/26/2012 | | Team Ag, Inv.#13557 | -148.00 |
| 10/26/2012 | | #1 Diversion Ditch Payment | -4,008.00 |
| QuickBooks Payroll Service | | | |

10/24/12

Chautauqua County SWCD
Transaction List by Vendor
 October 2012

| Date | Num | Memo | Amount |
|-----------------------------------|---------|-------------------------------|-----------|
| 10/4/2012 | | Created by Payroll Servic... | |
| 10/18/2012 | | Created by Payroll Servic... | -4,593.80 |
| Southern Tier Supply Co. | | | -4,593.80 |
| 10/26/2012 | | Cust.#1000244 - Inv.#194... | |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -63.24 |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -365.83 |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -2,416.00 |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -41.91 |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -70.25 |
| 10/26/2012 | | Cust.#1000244 - Inv.#195... | -1,310.00 |
| Tri-James Service, Inc. | | | |
| 10/26/2012 | | J-High Acres - 9750,9753 | -609.64 |
| Univera Health Care | | | |
| 10/26/2012 | | Inv.#1301886/Group ID 40... | -310.32 |
| Verizon Wireless | | | |
| 10/4/2012 | On L... | Acct#280247541-00001, I... | |
| 10/26/2012 | | Acct#280247541-00001, I... | -34.84 |
| Whispering Pines Fish Farm | | | |
| 10/5/2012 | 7836 | 2012 Trout Stocking - 425 ... | -747.50 |

Ally Peter
N. Casart
Fred
B...
High