

**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**April 8, 2013**

I. **Meeting Called to Order:** 8:35 A.M.

A. Present:

Fred Croscut - Chairman	David Spann-District Field Manager
Bruce Kidder - Treasurer	Debra Kelley - Secretary
Allen Peterson - Vice-Chair	Rob Halbohm - NRCS

II. **Minutes of the Previous Meeting:**

**MOTION** by Peterson seconded by Kidder to approve the minutes of the March meeting.

III. **Treasurer's Report:**

**MOTION** by Peterson seconded by Kidder to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

V. **Reports:**

A. **Other Agencies - None**

B. **Committees**

1 **Personnel** - District Technician - Review Applications.

**MOTION** by Peterson seconded by Kidder to go into Executive Session to conduct interviews and discuss the hiring of a District Technician and seasonal laborer at 9:30 AM.

**MOTION** by Peterson Seconded by Kidder to come out of Executive Session at 1:55 PM.

**Motion** by kidder seconded by Peterson to Hire Derek Zerkowski to fill the Conservation District Technician Position full time to start on June 10, 2013 and to also hire Megan Gregory for the Seasonal Labor Position formerly held by Frank Gould. Megan will start on April 15, 2013 for a maximum of a 6 month period.

C. **District Conservationist** - Rob Halbohm

1. **Program Updates**

a. **EQIP & AMA** - We are in the process of getting all of the money obligated for this year and it is almost completed.

b. **National Water Quality Initiative** - I did not receive any word on whether this program has been approved or not for this year.

2. **Ag Center Update** - We are working on the final floor plan for the new building then it will go to the state office and then to Washington. Once the floor plan is approved by

Washington the contractor has 120 days to get the building ready for us to move into.

D. **District Field Manager - David Spann**

1. **Trees & Shrubs** - We have 280 orders, our target is 300 so we will be pretty close to it. Warren County PA is no longer holding a tree & shrub sale, so maybe we can pick up some orders from there.
2. **Envirothon** - The event will be held on April 25, 2013 at Camp Merz, in Mayville. This year will be a real challenge because preparation for the Envirothon and the tree sale will both happen in the same week.
3. **Conservation Field Days** - We will be participating in Conservation Field Days again this year. The final arrangements for this program have not been set yet.
4. **Pride of Chautauqua** - was held at the Chautauqua Suites, I stopped in with my family to see what was going on. Dave Wilson was there with the cow and there was a very large crowd still there at 3:00 PM.
5. **Arbor Day** - again this year we will be passing out seedlings to the third grade classes in our county. Along with this the Ag & Conservation classes will do a presentation on Arbor Day to these classes.
6. **Grant for Landfill** - I have been working with Wendy in Coop-Ext to try and secure a grant from the State of New York to purchase trees for the landfill to do some re-forestation.

E. **District Secretary - Debra Kelley**

1. **Soil Stewardship Sunday** - will be held on Sunday, April 28 at 11:00 AM and will be observed at the Falconer United Methodist Church. We will be donating some Blue Spruce Seedlings to the church for the event.
2. **NYS Retirement Training** - New York State Retirement will be holding a training seminar on May 2 at JCC and I would like to attend. **MOTION** by Kidder seconded by Peterson for Debra to attend the training.
3. **Fish Stocking** - we are working on grass carp, we have a press release set to go out and a tentative delivery date is May 24.

VI. **Old Business**

- A. **District Truck** - I am working with Bruce Stone at the County to purchase a new truck. I have reached out to Shults regarding this, because we had our red truck down there for service.
- B. **New Computers** - I have been looking at new computers and the cost will be around \$2,500 each. I would like to purchase two for now and then see what our new employee would need before purchasing the third one if we need to. **MOTION** by Peterson seconded by Kidder to purchase two new computers.

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- C. **District Pole Barn** - **MOTION** by Kidder seconded by Peterson to write a letter to Greg Edward and George Spanos regarding the

use and sale of the District Barn per the meeting with Greg Edwards, Allen Peterson and Bruce Kidder.

VII. **New Business**

VIII. **RC&D**

IX. **Water Quality**

X. **Cooperators** - none

XI. **Next Meeting** - Thursday, May 23, 2013, 8:30 A.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

**MOTION** by Peterson seconded by Kidder to adjourn at 9:30 A.M.



Debra A. Kelley  
Secretary



Fred Croscut  
Chairman

04/05/13

**Chautauqua County SWCD**  
**Transaction List by Vendor**  
April 2013

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
<b>Bank of America</b>			
4/11/2013	On L...	4170 0801 0125 2813 2/13	-510.93
<b>Cattaraugus County Soil &amp; Water</b>			
4/5/2013		E&S Workshop 2/28/13	-222.00
<b>Country Ayre Farms, LLC</b>			
4/9/2013		IEC, Inc.	-37,000.00
<b>Debra A Kelley</b>			
4/9/2013		Reimb. for tolls & Meal - ...	-29.36
<b>Double A Vineyards, Inc.</b>			
4/9/2013		Inv.#51965 - 1" Bamboo P...	-3,175.00
<b>Greater Chautauqua Credit Union</b>			
4/5/2013	7993	Pay Period Ending 4/5/13	-325.00
<b>NYS Deferred Compensation Plan</b>			
4/5/2013	7994	11095 Pay Period Ending...	-297.07
<b>QuickBooks Payroll Service</b>			
4/4/2013		Created by Payroll Servic...	-2,859.15
<b>Quill Corporation</b>			
4/9/2013		Acct#C957663 - Inv.#143...	-81.96
<b>Southern Tier Supply Co.</b>			
4/9/2013		Cust.#1000244 - Inv.#199...	-11.83
<b>Tele - Sec Computers &amp; Supplies, Inc.</b>			
4/9/2013		Inv.#61752 - Monitor & Do...	-256.40
<b>The Post - Journal</b>			
4/9/2013		Acct#CC0358 - Statement...	-1,002.39
<b>Univera Health Care</b>			
4/9/2013		Inv.#2298449/Group ID 40...	-340.37
<b>Willow Ridge Farm</b>			
4/1/2013	7992	72 Bales of Barley Straw	-432.00

*Allen, Peter*  
*Joe Casarot*