

**CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**Frank W. Bratt Ag Center, Jamestown, NY 14701**  
**District Board of Directors' Regular Meeting**  
**June 23, 2013**

I. **Meeting Called to Order:** 8:35 A.M.

A. Present:

Fred Croscut - Chairman	David Spann-District Field Manager
Bruce Kidder - Treasurer	Debra Kelley - Secretary
Allen Peterson - Vice-Chair	Rob Halbohm - NRCS

II. **Minutes of the Previous Meeting:**

**MOTION** by Peterson seconded by Kidder to approve the minutes of the May meeting.

III. **Treasurer's Report:**

**MOTION** by Peterson seconded by Kidder to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

A. Thank you from Chautauqua Lake Envirothon Team to Dave Wilson for his help in preparing them for the State Envirothon.

V. **Reports:**

A. **Other Agencies** - none

B. **Committees**

1 **Personnel** - **MOTION** by Kidder seconded by Peterson to hire Cassandra Pinkoski as the Seasonal Technician to replace Megan Gregory.

C. **District Conservationist** - Rob Halbohm

1. **Program Updates**

a. **Local Working Group** - is the group that has met here annually to provide input on what they would like to see in the EQIP Program. We have received information on setting up a meeting before August 28th and this year we will be combining with Cattaraugus County. We are in the process of finding a meeting place and most likely it will be at the Randolph Fire Hall.

b. **National Water Quality Initiative** - We have finished the signup and we received 4 applications. I think we can get some good projects out of them. We are working with the landowners to finish up and do the ranking.

District Minutes (NRCS Cont.)

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2. **2% Applications** - I am on the committee that reviews and ranks the applications and this year we have received 15 applications. The committee will be meeting tomorrow at

the County Planning Office to start reviewing and ranking the applications.

3. **Stewards Pit** - the construction has started and they are making good progress. Will is the construction inspector on the job and Derek has been going out with him, so he can get some training and experience in this field.

D. **District Field Manager - David Spann**

1. **Megan Gregory** - would like to thank the board for giving her the opportunity to gain some very valuable experience.
2. **Lake Erie Experience** - The Lake Erie Management Commission (LEMC) and our intern Dylan took the watershed model to Lake Erie, Dunkirk, and the Chadwick Bay Area to hold an awareness day for watersheds and how they relate to pollution. They had a good turnout for the day.
3. **New Intern Fred Anderson & Brocton Watershed** - Fred is geology major in college and is working in the Brocton Watershed updating the watershed plan for the Village of Brocton and the County Health Dept.
4. **Findley Lake Dairy Site Showing, Jackson & Wallace** - We had a site showing at Findley Lake Dairy on June 14<sup>th</sup>, they will be rebuilding the VTA on the home farm. We took Derek with us so he could see what he will be working on in the future. Jacksons are in the process of rebuilding the VTA on the Whitney Farm before they can start on the manure pit at their home farm. Wallace is on line for manure storage, but he is not in a hurry to do this.
5. **Water Chestnut** - is an evasive aquatic plant that has invaded the Jamestown Audubon. They are trying to get rid of it without chemical treatment, which may not be possible. It is now appearing in farm ponds and may have to be dealt with
6. **Trees & Shrubs** - Megan is reformatting the booklet and changing some of the species. Deb and I took a road trip to see an Amish operated nursery in Medina. This was a very unique operation and I would like to include some of the fruit trees and other plant materials from his nursery in our tree program.
7. **Get Growing**, for beginning Farmer Program - I will be participating in this program along with Cornell Cooperative Extension Chautauqua County. I will be talking about the Basics of Soil & Plant Fertility on August 5<sup>th</sup>.
8. **Derek Training at Penn State** - Derek is at Penn State today getting some training on cover cropping and innovative technologies. MOTION by Kidder seconded by Peterson for Derek to attend and reimburse him for his expenses.

E. **District Secretary - Debra Kelley**

1. **Annual Report Training with the NYS Comptroller's Office** - I am working on setting up training with the Comptroller's Office to take another look at the Modified Accrual report.

- F. **District Field Technician** - Derek Zerkowski  
1. **Update/Reports** - See Attached.

VI. **Old Business**

- A. **Health Insurance** - Derek has decided not to take the Health Insurance from the District, but instead will take the buyout.

VII. **New Business**

- A. **Changes to the rental equipment list** - **MOTION** to raise the rate for private Hydro Seeding From \$445/tank to \$872/tank.  
B. **Managers Meeting** - July 10<sup>th</sup> in Batavia - **MOTION** by Kidder seconded by Peterson for the staff to attend the meeting in Batavia.  
C. **NYACD Division 1 Directors Meeting** - July 9<sup>th</sup> at the Glen Iris Inn, Letchworth State Park. **MOTION** by Peterson seconded by Kidder for staff and directors to attend the meeting.  
D. **2% Contracts** - **MOTION** by Kidder seconded by Peterson to approve the chairman to sign the 2% contracts.

VIII. **RC&D** - Next meeting will be September 9, 2013 at Slab City Organics.

IX. **Water Quality** - Fred Croscut

Bill Boria and Kim Sherwood put on a presentation to the Planning and Economic Committee on Hydro Fracking. We would like to do this presentation in front of the full legislature in September.

X. **Cooperators** - none

XI. **Next Meeting** - Friday, July 26, 2013, 8:30 A.M. at the Chautauqua County Fair, Dunkirk, NY

XII. **Meeting Adjourned**

**MOTION** by Kidder seconded by Peterson to adjourn at 10:30 A.M.



Debra A. Kelley  
Secretary

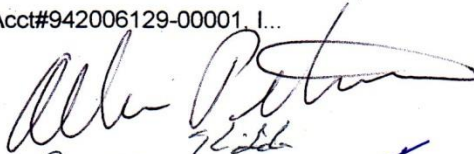


Fred Croscut  
Chairman

06/27/13

**Chautauqua County SWCD  
Transaction List by Vendor  
May 27 through June 30, 2013**

Date	Num	Memo	Amount
<b>Bank of America</b>			
6/17/2013	On L...	4170 0801 0125 2813 4/13	-980.10
<b>Bentley Seeds, Inc.</b>			
6/28/2013		Acct. #01-C044, Inv.#131...	-403.30
<b>CITGO</b>			
6/28/2013		Fleet #133526061 - St#33...	-92.23
<b>Commissioner of Taxation and Finance</b>			
6/14/2013	8057	L-039508126-1	-38.88
<b>D &amp; L Enos Milling</b>			
6/28/2013		Inv.#124269 - Fertilizer	-593.10
<b>David A.Spann</b>			
6/28/2013		Health Insurance First 1/2 ...	-500.00
<b>Debra A Kelley</b>			
6/28/2013		Health Insurance First 1/2 ...	-500.00
<b>EFTPS - Internet Transfer Federal Deposit</b>			
6/10/2013	On L...	16-0952573 Pay Period ...	-4,618.98
6/30/2013		16-0952573 Pay Period E...	-3,602.00
<b>ExxonMobil</b>			
6/28/2013		Acct# 7187 8592 3200 33...	-480.08
<b>Greater Chautauqua Credit Union</b>			
5/31/2013	8052	Pay Period Ending 5/31/13	-325.00
6/14/2013	8055	Pay Period Ending 6/14/2...	-325.00
6/28/2013	8058	Pay Period Ending 6/28/13	-325.00
<b>Hilltop Hatcheries</b>			
6/7/2013	8054	2013 Spring Fish Stocking	-2,015.71
<b>John Deere Credit</b>			
6/30/2013		Acct.#6003319401134273...	-3,266.40
<b>NY Onsite Treatment Training Network</b>			
6/28/2013		Waste Treatment Training	-1,000.00
<b>NYS &amp; Local Employees Retirement Systems</b>			
5/31/2013	On L...	#50717Code10ERS Mont...	-86.40
6/28/2013		#50717Code10ERS Mont...	-115.20
<b>NYS Deferred Compensation Plan</b>			
5/31/2013	8053	11095 Pay Period Ending...	-297.07
6/14/2013	8056	11095 Pay Period Ending...	-297.07
6/28/2013	8059	11095 Pay Period Ending ...	-297.07
<b>NYS Unemployment Insurance</b>			
6/30/2013		16-0952573 Pay Period E...	-754.18
<b>Oak View Dairy, LLC</b>			
6/30/2013		Contingency Payment on ...	-5,216.43
<b>QuickBooks Payroll Service</b>			
5/30/2013		Created by Payroll Servic...	-3,605.80
6/13/2013		Created by Payroll Servic...	-4,094.24
6/27/2013		Created by Payroll Servic...	-5,054.80
<b>Univera Health Care</b>			
6/28/2013		Inv.#3006241/Group ID 40...	-340.37
<b>Verizon Wireless</b>			
6/28/2013		Acct#942006129-00001, I...	-32.14

  
 Allen Peterson  
 Ben Kidd  
 Fred Casaret

Derek's work report for 6/10/13 through 6/27/2013.

6/10/2013- 6/14/14:

- Fill out new employee paperwork, reading and completing USDA computer use booklet (38 pages).
- Travel to Ruth Am, Gilberts residence to evaluate, photograph, and complete a 2% grant for a streambank stabilization project.
- Travel to Chautauqua Institute and check out various conservation practices that they have put into place, including small terraces, manmade wetland, buffer strips, native species plantings, and vegetated infiltration areas.
- Travel to Findley Lake Dairy to review engineering plans and explain jobs to contractors in anticipation of receiving bids
- Install mudflaps on new F- 150 pickup
- Review and read AEM training materials in office when not in the field.

6/17/13-6/21/13:

- Work doing survey work with Will at an AMA irrigation project at Double A vineyards.
- Inspecting and taking photos of a 2,000,000 manure storage project being completed on Stewart's dairy (several days were spent inspecting this project this week)
- Reviewing AEM training materials in anticipation of starting farm visits
- Accompany Dave S. in providing technical assistance in designing a pond intended for use as a fish hatchery
- Hydroseeding with Dave W. (day long project)

6/24/13- 6/27/13:

- Inspecting and taking photos of a 2,000,000 manure storage project being completed on Stewart's dairy (several days were spent inspecting this project this week)
- Developing a Geographic Information System (GIS) map to aid in inventorying AEM projects on farms throughout the county
- Attend a "Farming for Success 2013" training at Penn State University