

CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT
Frank W. Bratt Ag Center, Jamestown, NY 14701
District Board of Directors' Regular Meeting
March 22, 2012

I. **Meeting Called to Order:** 10:05 A.M.

A. Present:

Fred Croscut - Chairman	David Wilson - District Manager
Robert Orr - Director	Debra Kelley - Secretary
Allen Peterson - Director	Rob Halbohm - NRCS
Larry Brown - RC&D	

II. **Minutes of the Previous Meeting:**

MOTION by Peterson seconded by Orr to approve the minutes of the February meeting.

III. **Treasurer's Report:**

MOTION by Peterson seconded by Orr to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**

SEE ATTACHED

IV. **Correspondence:**

A. Letter from Senator Cathy Young to Dave Wilson for stopping into her office in Albany to meet with her regarding Soil & Water Issues.

V. **Reports:**

A. **Other Agencies**

B. **Committees**

1. Letter from Senator Cathy Young to Dave Wilson for stopping into her office in Albany to meet with her regarding Soil & Water Issues.

C. **District Conservationist** - Rob Halbohm

1. **Program Updates** - See Attached

D. **District Field Manager** - David Wilson

1. **Trees & Shrubs** - Trees and Shrubs are underway, and the trees should be in mid April.

2. **Envirothon** - The Envirothon will be held on May 2, 2012 at Fredonia College Lodge in Brocton.

3. **Erosion & Sediment Control Class** - Is scheduled for March 29 at the Fredonia BOCES. So far we have 16 people registered.

4. **AgLand** - We are pretty much done with this program for the year, unless we get some late filers.

E. **District Secretary** - Debra Kelley

1. **Soil Stewardship Sunday** - Soil Stewardship Sunday will be held May 6th at the Lakewood United Methodist Church if anyone would like to attend.

2. **Credit Card Policy** - After my training with the NYS Comptroller's Office, I found out that we should have a

Credit Card Policy, so I will try and have one ready for review at the next meeting.

3. **Civil Service Training** - in Mayville on May 8. **MOTION** by Peterson seconded by Orr for Debra to attend the Civil Service Training Session.

VI. **Old Business**

- A. **2012 Appointments to the Board** - The Legislature should have approved the Farm Bureau appointment at the last meeting.
- B. **Personnel Appraisals** - Tabled.
- C. **District 2012 Contract with Chautauqua County** - **MOTION** by Orr seconded by Peterson to approve the 2012 Contract with Chautauqua County.
- D. **Bid for the Forestry Contract with Chautauqua County** - We have prepared a bid to manage the county's forestlands. **MOTION** by Peterson seconded by Orr to submit the bid to Chautauqua County for Forest Management.
- E. **2012 Grape Growers Conference** -was held March 8, 2012 at the Lake Erie Regional Lab, Portland, NY. The District set up a display for the participants.

VII. **New Business**

- A. **Appointment to the Lake Erie Management Committee** - See Attached.
- B. **2 & 3% Project Applications** - Should be available in April and must be submitted by June 1, 2012.
- C. **Vince Horrigan Chautauqua Lake** - See Attached.

VIII. **RC&D** - Larry Brown

See Attached

IX. **Water Quality**

- A. Water Week - Will be the first week in May.
- B. Chautauqua Institute Water Week - will be held in July, Dave would like to take the stream model for a demonstration that day.

X. **Cooperators** none

XI. **Next Meeting** - Thursday, April 26, 2012, 8:30 A.M. at the Frank Bratt Ag Center, Jamestown, NY

XII. **Meeting Adjourned**

MOTION by Kidder seconded by Peterson to adjourn at 11:15 P.M.

**Chautauqua County SWCD
Transaction List by Vendor
March 2012**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
A.D.R. Bulbs, Inc.			
3/30/2012		Order # SI-24439, Astilbe, ...	-372.00
Bank of America			
3/14/2012	On L...	4170 0801 0125 2813 2/...	-1,934.79
Chautauqua Brick Co., Inc.			
3/9/2012	7671	Inv.#01-529501-00,01-529...	-558.70
CITGO			
3/1/2012	On L...	Fleet #133526061	-97.74
EFTPS - Internet Transfer Federal Deposit			
3/31/2012		16-0952573 Pay Period E...	-3,443.68
ExxonMobil			
3/29/2012	On L...	Acct# 7187 8592 3200 332...	-419.41
G. L. Olson, Inc			
3/31/2012		Inv.#085 - Country Ayre Fa...	-151,502.15
Greater Chautauqua Credit Union			
3/9/2012	7669	Pay Period Ending 3/9/2012	-575.00
3/23/2012	7679	Pay Period Ending 3/23/12	-575.00
James B. Schwab Co.			
3/5/2012	7665	Cust#FA2978 - INV#6926...	-555.98
3/5/2012	7668	Cust#FA2978 - INV#013736	-242.03
3/23/2012	7675	Cust#FA2978 - INV#124550	-128.84
L.W. Parker Enterprises, Inc			
3/23/2012	7678	Country Ayre Farm Project	-1,960.90
Lehigh Hanson			
3/9/2012	7672	Cust.#8251171/Inv.#3747...	-2,618.38
New York State Sales Tax			
3/5/2012	On L...	16-0952573	-847.73
NYS Deferred Compensation Plan			
3/9/2012	7670	11095 Pay Period Ending ...	-481.11
3/23/2012	7680	11095 Pay Period Ending ...	-481.11
NYS Unemployment Insurance			
3/31/2012		16-0952573 Pay Period E...	-908.31
QuickBooks Payroll Service			
3/7/2012		Created by Payroll Service...	-4,002.35
3/22/2012		Created by Payroll Service...	-4,513.30
Quill Corporation			
3/23/2012	7676	Acct#C957663 - Inv.#1614...	-393.99
3/30/2012		Acct#C957663 - Inv.#	-198.46
Southern Tier Supply Co.			
3/23/2012	7677	Cust.#1000244 - Inv.#186...	-80.70
Tele - Sec Computers & Supplies, Inc.			
3/23/2012	7674	Inv.#60586 & 60611 - Serv...	-115.58
Tri-James Service, Inc.			
3/5/2012	7666	Country Are Project/G.L. O...	-1,000.00
Univera Health Care			
3/23/2012	7673	Inv.#680616/Group ID 401...	-310.32

Alb. Peterson
Robert Orr
Fred Caserot