CHAUTAUQUA COUNTY SOIL & WATER CONSERVATION DISTRICT
220 Fluvanna Ave, Suite 600, Jamestown, NY 14701
District Board of Directors' Regular Meeting
May 26, 2016

I. **Meeting Called to Order:** 8:25 A.M.

A. Present:

Fred Croscut – Chairman	Dave Spann – Field Manager
Allen Peterson – Vice Chair	Debra Kelley – Secretary/Asst Treas
Frank J Gould – Director	Gregory Kolenda–District Field Tech
Lisa Vanstrom – Director	Cassie Pinkoski–District Field Tech
Bruce Kidder – Treasurer	Jason Firster - NRCS

II. **Minutes of the Previous Meeting:**
MOTION by Peterson seconded by Kidder to approve the minutes of the April meeting.

III. **Treasurer's Report:**
MOTION by Vanstrom seconded by Gould to accept the Treasurer's report and pay current bills.

A. **The following bills were approved for payment:**
SEE ATTACHED

IV. **Correspondence:**

A. Thank you letter from Brocton Central School Honor Society to David Spann for participating in their Earth Day Event & the 25th Anniversary of Rails to Trails on April 23rd.
B. Thank you letter to David Spann from Chautauqua Lake School for his help with preparing for the Envirothon.
C. Thank you letter from the Farmer Neighbor Dinner Committee for the Districts Support.

V. **Reports:**

A. **Other Agencies**
1. **NYS Soil & Water Committee**– Victor DiGiacomo - See Attached
B. **Committees - none**
C. **District Conservationist –** Jason Firster – See Attached
D. **District Field Manager**
1. **2 % Projects** – Construction I would like to get started next week on this year's projects.
2. **Cassadaga & Bear Lakes, Local Assistance Grant** – We are trying to get a contract together for a lake plan. We have been working with SUNY Oneonta, but now Fredonia State and Jeff Dieres are interested in working on the plan. I will keep the board posted on the developments.
3. **LEWPA** – We had a really good meeting yesterday and we will be doing our own water sampling in our county along with SUNY Fredonia. We have received our second round so now we have $500,000. We are looking to spend $300,000 of that this year.

4. **Southern Tier Agricultural Industrial Enhancement Grant** – we attended an informational meeting last week in Tioga County

hoping to get some real updates, but we really didn't get a lot of answers. They are hoping to be done with reviews before the next signup opens which is in July.

E. **District Field Technician** – Cassie Pinkoski
   1. **Program Updates** – I am working on 18 2% applications they are due June 1st. I have been working with the county on WQIP Grant Applications which are due July.
   2. **Envirothon** – The event was held on April 28, 2016 at the SUNY Fredonia Lodge in Brocton. We had 17 schools and 31 teams this was the largest event ever.

F. **District Water Quality Technician** – Rob Halbohm – See Attached

G. **District Secretary** - Debra Kelley
   1. **Fish Stocking** – I stocked Grass Carp on May 20, we sold 100 Carp. I am getting ready to send out order forms for other fish to stock on June 24th.

VI. **Old Business**

A. **New Hire – Gregory Kolenda** – **MOTION** by Gould seconded by Kidder to hire Gregory Kolenda as the District Field Technician.

VII. **New Business**

A. Spring 2016 Regional District Managers Meeting – June 9th in Batavia from 10:00 AM to 2:00 PM. **MOTION** by Kidder seconded by Peterson for staff and directors to attend.

B. Division 1 Directors Meeting to be held at the Byrncliff Resort & Conference Center on June 20th. **MOTION** by Kidder seconded by Peterson for staff and directors to attend.

VIII. **RC&D** - none

IX. **Water Quality –** Water Week was held May 9 – 15 and Ronny Raindrop did make an appearance on Saturday the 14th. Jamestown was the winner of the water tasting contest.

X. **Cooperators** none

XI. **Next Meeting** - Wednesday, June 22, 2016, 8:30 A.M. at the Northcrest Business Center, 220 Fluvanna Ave, Suite 600, Jamestown, NY

XII. **Meeting Adjourned**
MOTION by Kidder seconded by Peterson to adjourn at 9:30 A.M.

Debra A. Kelley
Secretary

Fred Croscut
Chairman

Chautauqua County SWCD
Transaction List by Vendor
May 2016

Date	Num	Memo	Amount
Bank of America			
05/11/2016	On L...	4170 0801 0125 2813 4/16	-602.48
Bobcat of Buffalo			
05/11/2016	8743	Customer ID: Chaut,...	-56,077.00
Cassandra Pinkoski			
05/26/2016		Mileage Reimb. Boat Stewa...	-280.26
Chemung County SWCD			
05/26/2016		Registration for Stream Inve...	-150.00
Conservation Services, Inc.			
05/26/2016		Inv.#06587419 - 900 Vispor...	-923.63
DFT Communications			
05/26/2016	8746	Acct.#501753	-67.50
05/26/2016	8747	Acct.#500368	-179.95
Double A Vineyards, Inc.			
05/04/2016	8740	Inv.#74091 - 7' & 1" Diamet...	-195.00
Ed Shults Ford Lincoln Mercury			
05/02/2016	8737	Cust.#M220-34872 - VIN.#1...	-44,300.00
05/26/2016		Cust.#34872 - Inv.#JFCS20...	-21.00
05/26/2016		Cust.#34872 - Inv.#JFCS20...	-11.00
EFTPS - Internet Transfer Federal Deposit			
05/03/2016		16-0952573 - Pay Period En...	-2,402.66
05/17/2016	On L...	16-0952573 Pay Period End...	-2,606.98
Engel's Nursery, Inc			
05/26/2016		Inv.#005597 - 400 Black Ch...	-169.92
05/26/2016		Inv.#005515 - Dogwood, ma...	-178.65
ExxonMobil			
05/31/2016	On L...	Acct# 7187 8592 3200 3326...	-177.05
Genesee County SWCD			
05/26/2016		Inv.#1580 - 2016 Tree Order	-13,901.93
Greater Chautauqua Credit Union			
05/13/2016	8744	Pay Period Ending 5/13/16	-325.00
Hilltop Hatcheries			
05/20/2016	8745	100 Grass Carp, 25 Bass, 2...	-1,559.30
Independent Health			
05/26/2016	To P...	Acct.#32824, Inv.#	-1,925.04
Jack's Welding Service, Inc.			
05/02/2016	8736	Inv.#124696 - 10' Flatbed Tr...	-3,425.00
James B. Schwab Co.			
05/26/2016		Cust#CC08 - INV#79704	-7.06
05/26/2016		Cust#CC08 - INV#79096	-567.53
Jamestown Post Journal			
05/26/2016		Customer #LC0247, Ad#16...	-86.85
Key Bank			
05/10/2016		Credit Card	-576.26
05/31/2016		Credit Card	-863.76
M W Graphics			
05/26/2016		Inv.#23074 - #9 Window En...	-291.00
NYS & Local Employees Retirement Systems			
05/02/2016	On L...	#50717Code10ERS - Pay P...	-131.76
NYS Deferred Compensation Plan			
05/13/2016	On L...	11095 Pay Period Ending 5...	-339.37
NYS Unemployment Insurance			
05/17/2016	On L...	16-0952573 Pay Period En...	-741.80
QuickBooks Payroll Service			

Chautauqua County SWCD
Transaction List by Vendor
May 2016

Date	Num	Memo	Amount
05/11/2016		Created by Payroll Service o...	-6,046.75
Southern Tier Supply Co.			
05/26/2016		Cust.#1000244 - Inv.#235667	-60.00
The Trophy House			
05/26/2016		Inv.#26769	-155.25
Titan Web Marketing Solutions			
05/04/2016	8739	Website Design	-1,809.00
United Refining Company of Pennsylvania			
05/24/2016	On L...	Acct.#64528143	-263.38
Verizon Wireless			
05/03/2016	On L...	Acct#942006129-00001, Inv...	-33.35
05/31/2016	On L...	Acct#942006129-00001, Inv...	-32.44
Zuma Office Supply			
05/26/2016		Inv.#85383	-139.39
05/31/2016		Inv.#	-85.30

New York State Soil & Water Conservation Committee
Region 1 Report - May 2016
Submitted by: Victor DiGiacomo – Region 1 Associate Environmental Analyst

NYS SWCC News

Operations Sub-Committee Meeting: The next meeting of the Operations Sub-Committee will convene on Wednesday, May 11th at 10AM in Albany & via teleconference. A meeting agenda with call-in info and the latest draft of the Operations Manual will be sent out separately.

SWCC Meeting: The next SWCC meeting is scheduled to convene at 10AM on Tuesday, May 17th, 2016. The meeting will take place at the State Office Building located in Utica, NY. A meeting agenda will be sent out shortly.

Spring Manager's Meetings: This Spring, SWCC staff will be convening Manager's meetings across the State. Currently we have tentative plans to hold meetings the week of June 6th through the 10th. The schedule is as follows:

- June 6 – Region 4 – Bob Brower – Northern NY – Adirondack Park Agency office, 1133 NYS Route 86, Ray Brook, NY
- June 7 – Region 5 – Jennifer Clifford - Southeast NY – Dutchess SWCD office, 2715 Route 44, Suite 3, Millbrook, NY
- June 8 – Region 3 – Cliff Frasier – Eastern NY - Montgomery Cty Annex, 20 Park St., Fonda, NY
- June 9 – Region 1 – Vic DiGiacomo – Western NY – Farm Credit East, 4363 Federal Drive, Batavia, NY
- June 10 – Region 2 – Scott Fickbohm – Central NY – Cortland SWCD office, 100 Grange Pl., # 205, Cortland, NY

The plan is to start at 10 a.m. and be on the road by 2 p.m. Lunch will be provided. Topics to be covered include: State Aid to Districts, Climate Resilient Farming (CRF) Program, AEM Year 12 Updates and Annual Reviews, NYS Certified, etc.. A detailed agenda will be released shortly.

AEM Base Program

AEM Year 12: The information for Year 12 of the AEM Base Program (2016-2017) was emailed to Districts in March and is available on the State Committee's SharePoint Site. An Annual Action Plan with budget and timeline is due to the State Committee by May 2nd, with Program Year 12 starting on May 7th.

AEM Year 11: As a reminder, the information on close-out of AEM Year 11 (2015-2016) Program was recently released. Again this year, Districts will be able to self-certify and must be completed and submitted to Albany by July 7, 2015. The required information and forms are available on the SWCC SharePoint site.

2016 Statewide AEM Award Nominations: Call for nominations for the 2016 AEM Award will soon be announced by the Department. Due dates for applications will be June 3rd, 2016. Please consider nominating exemplary farms in your county. Nomination forms will soon be sent by email and will be available on the SharePoint site.

AGNPS Program

Interim Reports: Interim reports on any contracts that are still active or those that have not been closed out should be submitted to Judy Snyder, your Regional AEA, and Bethany Bzduch by 5/1. Failure to do so in a timely manner can result in delays in payments or approvals of contract amendments.

Final Reports: As described in Attachment D of each Ag NPS contract, final reports must be submitted no later than 60 days after the end of the contract. Please make an effort to close out expired, past due contracts as soon as possible. As a reminder, unspent funds are returned to the Environmental Protection Fund for use in other AgNPS projects. If you have contracts that will be expiring within the next 6 months that will need additional time, please work with your AEA to seek a Time Extension.

Round 22 Update: Ninety eight (98) proposals for Round 22 were submitted to the Department of Agriculture and Markets from 39 Districts. Total project costs are $54,013,388.23 with the State share requested at $34,397,033.40. Project proposals are now heading out to program reviewers for ranking. State funds available will cover less than 35% of the State funds requested.

Technical Advisory Committee: A Technical Advisory Committee meeting is scheduled to convene at 10AM on Thursday, May 5th, 2016. The meeting will take place at the NYS Dept. of Agriculture & Markets office located in Albany, NY, however, participants will also be able to participate via teleconference. A meeting agenda has been sent out to committee members.

AGNPS Tip of the Month #5: Sharepoint can be a great tool for Districts who are involved in a multi-county project. Upload folders can be created where each District in the project can upload grant materials (SW forms, procurement/price solicitation forms, farm expenditure summaries, photos, etc) that can be easily accessed by the Sponsoring District. This can provide an efficient way for Districts to effectively administer multi-county projects. Contact Gabriella Spitzer if you are interested in creating an upload folder for multi-county AgNPS projects.

2016 NYS Envirothon: Will be held at Hobart & William Smith Colleges in Geneva, NY on May 25th and 26th. This year's current topic is Invasive Species. Volunteers are still needed, please register to volunteer by contacting MaryLynne Malone at malone@highlands.com. If you would like to become more involved with the competition or have questions please contact Blanche Hurlbutt, NYS Envirothon Chair at blanche_13335@yahoo.com or at (607) 547-8337.

Other Upcoming Events

Stream Investigation, Stabilization & Design Workshop #1: June 8th-10th 2016, 4-H Building @ Chemung County Fairgrounds, Horseheads, NY. Sponsored by the SWCC and Chemung County SWCD, this 3 day event is offered to SWCD personnel at the discounted rate of $150/person. To register, contact Chemung County SWCD (markwatts@stny.rr.com) by 6/3/16.

Stream Investigation, Stabilization & Design Workshop #2: June 13th-15th 2016, SUNY Cobleskill Route 7, Cobleskill, NY. Sponsored by the SWCC and Schoharie County SWCD, this 3 day event is offered to SWCD personnel at the discounted rate of $150/person. To register, contact Schoharie County SWCD (b.weaver@schoharieswcd.org) by 6/3/16.

iMapInvasives Training Sessions: Become part of New York's invasive species early detection network by learning how to use iMapInvasives, an online mapping system shared by citizen scientists, educators, and natural resource professionals. New York iMapInvasives will be holding spring training sessions throughout the state in May and June! Each session will be coordinated through the Partnerships for Regional Invasive Species Management (PRISM), and will include training for basic and advanced data entry. Visit www.nyimapinvasives.org for schedule details and registration, and contact imapinvasives@nynhp.org with general questions.

Funding Opportunities

NYS Farmland Protection Program: $26 million is now available through the Farmland Protection Implementation Grant program to help farmers across New York State protect valuable and at-risk farmland. Application materials, guidance documents, and important webinar information for the Round 14 Farmland Protection Implementation Grants Request for Proposals are available on the Department of Agriculture and Markets website at www.agriculture.ny.gov/RFPS.html.
All farmland protection project proposals must be submitted electronically through the New York State Grants Gateway by 4:30 p.m. on June 13th, 2016

USDA

United States Department of Agriculture

Resource Conservationist Report

May 2016

Program Activity

- EQIP (Environmental Quality Incentive Program)
  - 11 Approved and Obligated Contracts for Chautauqua County
    - Agrichemical Facilities – 4
    - Cover Crops – 154.1 acres
    - Waste Storage Facility – 1
    - Vegetated Treatment Area – 1
    - Nutrient Management – 759.6 acres
    - Seasonal High Tunnels – 2
    - Diversion – 1
    - Forest Management Plan Development– 2
    - CNMP Development- 1
  - Practice Certifications
    - Cabhi Farms – CNMP
    - Chautauqua Hilltop Organics – Prescribed Grazing 528
    - Glenn Fitzgerald – Forest Stand Improvement 666
  - Carlson – Goose Creek Project
    - Gave Jeff deadline of May 31st to decide whether to continue on project
- CStP (Conservation Stewardship Program)
  - 10 New Applications received by deadline of March 31st
    - Currently working on acreage and Enhancement selections
  - 1 of 3 Active Contracts eligible for renewal decided to renew
    - Currently working on acreage and Enhancements selections
- WRE (Wetland Reserve Easement)
  - Monitoring webinar training June 1, 2016 10:00 AM to 12:00 PM

State Office News

- EQIP Climate Change Mitigation Signup – May 17th to June 17th
  - http://www.nrcs.usda.gov/wps/portal/nrcs/detail/ny/programs/financial/eqip/?cid=nrcseprd945406

Combustion System Improvement	Lighting System Improvement
Building Envelope Improvement	Nutrient Management
Conservation Cover	Residue and Tillage Management, No-till
Conservation Crop Rotation	Residue and Tillage Management, Mulch Till
Cover Crop	Prescribed Grazing
Farmstead Energy Improvement	Riparian Forest Buffer
Field Border	Riparian Herbaceous Cover
Filter Strip	Stripcropping
Forage and Biomass Planting	Tree/Shrub Establishment
Grassed Waterway	Upland Wildlife Habitat Management
Herbaceous Wind Barriers	Windbreak/Shelterbelt Establishment
Irrigation Water Management	Windbreak/Shelterbelt Renovation

Chautauqua County
Agricultural Nonpoint Source Abatement & Control Program Update
May 25, 2016

Chautauqua Lake-Round 18

- Country Ayre:
  Manure Solids Stacking Building-Boulder Construction was low bidder; project on hold until 2016, bid will need to be reviewed

French Creek-Round 18

- Findley Lake Dairy: completed
- Willink: completed
- Wallace: manure storage completed; payments have been made by SWCD and NRCS for the project.
- 4-Jacks: the estimate for Jackson's manure storage is $290,000, which would use the existing push-off (no pump transfer). The available Round 18 funding breakdown is as follows:

Practice	**State Share**	**Landowner Share**	**Total Cost**
Waste Storage	$47,878	$15,920	$63,798
Waste Transfer	$12,800	$3,435	$16,235
Project Total	**$60,678**	**$19,355**	**$80,033**

That leaves a shortfall of $209,967. If a pump transfer is used, the gap is even larger. It appears that they are not in the running for the current round of EQIP. Doug Jackson is exploring an alternate design with TeamAg which may reduce the cost of implementation.

Round 19-Bournes Creek

- Grape View Dairy: SWCD is in the process of designing a stormwater drain for excess runoff from Prospect Road for 2016 implementation. *The design has been approved by the Erie County SWCD Licensed Professional Engineer. Additional partner funding sources are being explored.*
- Mobilia Vineyards: cover crop remaining for 2016 & 2017
- Schofield Farms: cover crop certified for 2015 by WNY Crop Mgmt.; Agrichemical Handling Facility site not selected

Round 20-Chautauqua Lake

- Country Ayre: Silage Leachate Project scheduled for 2016

Round 20-French Creek

- Reed Farms:
  - *Quotes were opened on May 20. The SWCD is working with the landowner and contractor to develop an implementation contract.*
  - Completed first year cover crop certification for 145 acres.

Round 21-Cassadaga Creek

- Chautauqua Hilltop Organic LLC: *Quotes were opened on May 6. The SWCD is working with the landowner and contractor to develop an implementation contract.*

CHAUTAUQUA COUNTY
SOIL & WATER
CONSERVATION DISTRICT

AEM

Water Quality Technician Report
May 25, 2016

Agricultural Nonpoint Source Abatement and Control Program

- Update provided on reverse side

AEM

- Tier 1-Alberta Roth
- Tier 2-Cheney summary completed, Dolecki site visit, Keefe summary in progress
- Close-out report for Base Year 11 in progress
- Attended Betts LERGP farm meeting focusing on cover crops in vineyards

Robert Halbohm
Water Quality Technician

NEW YORK STATE OF OPPORTUNITY. | Soil and Water Conservation Committee

ANDREW M. CUOMO
Governor

RICHARD A. BALL
Commissioner

DALE STEIN
Committee Chair

Spring 2016 Regional District Managers Meetings

This spring, SWCC staff are convening Manager's meetings across the State. Below is a list of dates and locations for each meeting by Region. Each Meeting will begin at **10 a.m. and end by 2 p.m.** with lunch provided. Please participate in whichever date and location is most convenient, but be sure to **RSVP to the AEA for that meeting** so we'll have accurate counts for lunch orders. The schedule is as follows:

- June 6th - Region 4, Bob Brower, Northern NY – Adirondack Park Agency office, 1133 NYS Route 86, Ray Brook, NY
- June 7th – Region 5, Jennifer Clifford, Southeast NY – Dutchess SWCD office, 2715 Route 44, Suite 3, Millbrook, NY
- June 8th – Region 3, Cliff Frasier, Eastern NY – Montgomery Co. Annex, 20 Park St., Fonda, NY
- June 9th – Region 1, Vic DiGiacomo, Western NY – Farm Credit East, 4363 Federal Drive, Batavia, NY
- June 10th – Region 2, Scott Fickbohm, Central NY – Cortland SWCD office, 100 Grange Pl., # 205, Cortland, NY

MEETING AGENDA

10:00 a.m. **Call to Order / Welcome / Introductions**

10:05 State Committee Updates – SWCC Staff
- State Budget – EPF
- Legislative Report
- Operations Subcommittee update
- Municipal Subcommittee update

10:15 State Aid to Conservation Districts – SWCC Staff
- 2016 Reimbursement Outlook
  - Part C Performance Measures, increasing capacity/project discussion

10:45 Climate Resilient Farming (CRF) Program – SWCC Staff
- Round One Awards
- Program Procedures/RFP timing

Please make **Reservations** by **June 10th** and mail check made payable to:

Wyoming County SWCD
36 Center Street
Warsaw, NY 14569
585-786-3675

Cost is $ 24.37 per person

Division 1 Dinner/Meeting

Byrncliff Resort & Conference Center

2357 Humphrey Road
Varysburg, NY 14167

PHONE: (585) 203-8870

Date: Monday, June 20th

Arrival Time – 6:00 PM

Dinner will be served at 6:30 PM

~ Family Style Dinner ~

Water – Coffee –Tea
Cash Bar

Mixed Green Salad with House Dressing
Seasonal Vegetable Medley
Mashed Potatoes
Macaroni and Cheese
Fresh Roasted Turkey with Stuffing and Gravy
Sliced Top Round of Beef au Jus

Cheesecake with Strawberries